



OFFICE OF THE  
WATER DEPARTMENT  
TOWN HALL, 511 MAIN STREET  
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## **WATER DEPARTMENT AGENDA**

**DATE:** Tuesday – July 26, 2011 – downstairs at the Dunstable Town Hall - 7:00pm

### **SCHEDULED ITEMS**

#### **MONTHLY BUSINESS**

Accept minutes of May 24, 2011 meeting  
Review and sign monthly bills  
Sign Payroll  
Review breakdown of finances for FY2011  
Update on money owed to the Water Department

#### **NEW/OLD BUSINESS**

Special Permit Notification Form – 205-215 Pleasant Street – Raymond  
Vote to transfer free cash to Capital Asset or Repair/Maintenance Funds  
Rate settings and collections seminar  
Monitoring Waivers  
Rate increase

#### **FYI/Reminder**

#### **MAIL**

Town Clerk – Summer Vacation Schedule  
Town Clerk – Annual Town Meeting Minutes – May 9, 2011  
Mass Rural Water Works newsletter  
Whirl-Pak product catalog  
Rural Water Magazine  
Water & Wastes Magazine  
N.E. Water Works Association classes

#### **FUTURE BUSINESS**

Rate increase/discounts  
Tie-in drawings  
O&M document  
Security Vulnerability Form  
Emergency Response Plan – combine documents

**Next meeting:** Tuesday, August July 23, 2011–7:00pm–downstairs at the Dunstable Town Hall